



Republic of the Philippines
Department of Education
 Schools Division of Benguet

28 August 2024

DIVISION MEMORANDUM

No. 297 s.2024

CONDUCT OF 3rd REGULAR DIVISION PROGRAM IMPLEMENTATION REVIEW (DPIR)

To: **Office of the Assistant Schools Division Superintendent
 Curriculum Implementation Division (CID)
 School Governance and Operations Division (SGOD)
 Public Schools District Supervisors
 All Others Concerned**

DepEd-Benguet Division
 AUG 29 2024
 RELEASED

1. This office announces the conduct of **3rd Quarter Division Program Implementation Review (DPIR), scheduled for September 4-6, 2024**. The DPIR will provide a platform for comprehensive evaluation of program implementation progress across all divisions during the current quarter. The venue for the event will be communicated in the SDO GC once identified.

2. During the DPIR, each division will present a detailed report outlining their achievements, challenges, and future plans related to their respective programs. This will be followed by a thorough discussion and feedback session, allowing for collaborative problem-solving and identification of best practices. Active participation from all division members is encouraged, as each insights and contributions are crucial for a successful and productive review.

3. To ensure a smooth and efficient DPIR, it is requested that all section/unit heads to submit their program implementation reports by September 02, 2024 to their respective division head. This will allow ample time for review and preparation for the presentations.

4. The agenda is as follows:

AGENDA	PERSON RESPONSIBLE
DAIP Presentation	Stephen P. Bulalin, SEPS- P&R
Budget Utilization Rate (BUR) as of September 03, 2024	Florabel E. Buclay AOV - Budget
Accomplishments Presentation > CID	Rizalyn A. Guznian, Chief- CID



Address: Wangal, La Trinidad, Benguet
 Telephone Number: (074) 422-6570
 Email: benguet@deped.gov.ph
 Facebook Page: DepEd Tavn Benguet





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> SGOD	Lucio B. Alawas, Chief- SGOD
> OSDS	Mahal M. Rifani, AO V- Admin
Synthesis and Ways Forward	Joven B. Agtani, EPSP II- SMME
SDS Hour	Sally L. Banaken- Ullalim CESO V, SDS

5. A fruitful and insightful DPIR is anticipated, fostering a culture of continuous improvement and collaboration across all divisions. Commitment to this process is essential for achieving our shared goals and ensuring the successful implementation of our programs. Hence, all identified participants are enjoined to attend.

6. Please refer to the attached enclosures: *no. 1- List of Participants and no.2- template for presentation.*

7. Meals and snacks of the participants shall be charged against Division MOOE while travel expenses of field participants shall be charged against available local funds subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination and compliance with this Memorandum is desired.


SALLY L. BANAKEN-ULLALIM CESO V
Schools Division Superintendent



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Enclosure 1. List of Participants

	Office	Name
1	SDS	Sally L. Banaken-Ullalim
2	ASDS	Samuel T. Egsaen Jr.
3	Admin	Mahal M. Rifani
4	Accounting	Florinda C. Pagoy
5	Budget	Florabel E. Buclay
6	Properties and Supply	Florabel Balanon
7	Cash	Joyce Gavino
8	Records	Melvin Alfredo
9	Legal	Atty. Nover Singgangan Jr.
10	ICTU	Eric S. Wanson
11	Personnel	Maricel S. Codimdim
13	SGOD CES	Lucio B. Alawas
14	EPS	Cesar B. Luma-ang
15	Physical Facilities	Engr. Melba M. Himmoldang
16	SMME	Corazon C. Quipot
17		Joven B. Agtani
18	HRDS	Xylene Grail D. Kinomis
19	DRRM	Nerissa I. Barbosa
20	SMN	Arvin M. Doman
21	Research	Stephen P. Bulalin
22	Planning	Jeanette I. Kiong
23	Youth Formation	Murphy S. Liswid
24	SHNS	Dr. Kirsty A. Depnag
25	PAO	Lorna M. Yaco
26	CID CES	Rizalyn Guznian
27	LR	Sonia Dupagan
28	EPS	Macarthy Malanes
29	EPS	Merlyn Conchita de Guzman
30	EPS	Francis Peckley
31	EPS	Warden A. Baltazar
32	EPS	Norbert Lartec
33	EPS	Erlinda Quinuan
34	EPS	Samuel Ayangdan
35	EPS	Jardson S. Onio
36	EPSpII- ALS	Rodriguez Belino
37	PSDS- Atok	Marcelino Baldo
38	PSDS- Bakun	Marilyn Zarate
39	PSDI- Bokod	Emilyn E. Medina
40	PSDS- Buguais	Cristeta Igueldo
41	PSDS- Itogon 1	Jonathan Sadey



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42	PSDI- Itogon 2	Juliet Baldo
43	PSDS- Kabayan	Robert Pablo Jr.
44	PSDS- Kapangan	Virginia Salio-an
45	PSDI- Kibungan	Daniel Pascaden
46	PSDS- La Trinidad	Delarosa V. Delmas
47	PSDS- Mankayan	Merilyn Tolbe
48	PSDS- Sablan	Lilian Ulep
49	PSDS- Tuba	Melchor C. Tican
50	PSDS- Tublay	Aladin Dobinto

Enclosure 2. Template



SDO BENGUET

**OUTSTANDING
ACCOMPLISHMENTS**
INSERT NAME OF FUNCTIONAL
DIVISION

Venue: INSERT VENUE

Date: INSERT DATE

GENERAL INSTRUCTIONS

1. Report on the Outstanding Accomplishments (July- September 2024)
 - Reflect on accomplishments for each functional division, unit/section, and program.
 - Submit one (1) consolidated report for each functional division.

Examples:

- Office of the Schools Division Superintendent (OSDS)- Records Section: Records Management
- Curriculum Implementation Division (CID)- Learning Resources Management Section (LRMS): Learning Resources
- School Governance and Operations Division (SGOD): Human Resource Development (HRD): Training and Development



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OUTSTANDING ACCOMPLISHMENTS

UNIT/SECTION: NAME OF PROGRAM

PPAs Insert Title of Program, Project or Activity	TARGETS Insert Targets (Physical i.e. No of Participants, No. of Training, No. of Beneficiaries)	ACTUAL Actual Number (Physical i.e. No of Participants, No. of Training, No. of Beneficiaries)	HIGHLIGHTS Activities Conducted/Short Description	OUTPUT/ RESULTS Quantitative (Outputs/Perform- er Metrics) and Qualitative (Feedback/Observat- ions)	INCLUSIVE DATES Specify dates of Implementation	REFERENCES Memorandum and References	PROGRAM OWNERS Name of Program Implementers

Note: Tag PPAs with MATATAG Initiative

DATA VISUALIZATIONS

You may also enhance your presentation with tables, graphs, or maps and provide a brief analysis.



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PHOTO/DOCUMENTATION

Please insert
pictures/photos/documentation with
captions.

INNOVATIONS & BEST PRACTICES

INSERT UNIT/SECTION: NAME OF PROGRAM

**NAME OF
INNOVATION/BEST
PRACTICE**

Insert Title of Program,
Project or Activity

AREA

Curriculum and Learning,
Leadership and
Governance, Finance and
Admin, Others

RESULTS

Quantitative
(Outputs/Performance Metrics)
and Qualitative
(Feedback/Observations)

Note: Consolidated Innovation/ Best Practices



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CIGPS
(CONCERNS, ISSUES, GAPS, PROBLEMS AND PROPOSED SOLUTIONS)

CIGPS	AREA	ACTIONS TAKENS
Specific concerns, issues, gaps, and problems encountered during the pre implementation, implementation and post implementation phase.	Specific Area (Administrative, Curriculum, Governance, Finance, others)	Specific Actions Taken

Note: Consolidated CIGPS

AREAS FOR IMPROVEMENT:

- Aspects/Factors to be considered to further enhance the implementation of your programs/projects/activities

Note: Consolidated Areas for Improvement

WAYS FORWARD:

- Plans for the next quarter
- PPAs to be conducted for the next quarter
- Announcements/ Reminders
- Potential Strategies, Actions, or Steps to be taken to move ahead and make progress for the next quarter

Note: Consolidated Areas for Improvement



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Program of Activities

Day 1 – September 4, 2024
Activity
Preliminaries Pilipinas Kong Mahal Prayer Cordillera Hymn Benguet Hymn DepEd QM Opening Remarks – Lucio B. Alawas, SGOD Chief
Message - Sally L. Banaken-Ullalim, SDS
DAIP Presentation - Stephen P. Bulalin, SEPS- P&R
Facilitator: Murphy Liswid, PDO I
Day 2 – September 5, 2024
Activity
Management of Learning (MOL)- CID BUR Presentation Presentation of Accomplishments > CID > SGOD > OSDS Facilitator: Lorna M. Yaco
Day 3: September 6, 2024
MOL- SGOD Synthesis and Ways Forward SDS Hour Facilitator: Corazon C. Quipot